

# **Syracuse Metropolitan Transportation Council**

**2017-2018 Unified Planning Work Program**

**Annual Report**

**April 1, 2017 – March 31, 2018**



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## **Syracuse Metropolitan Transportation Council**

### **2017-2018 Unified Planning Work Program (UPWP) Semi-Annual Report**

#### **Introduction**

The Syracuse Metropolitan Transportation Council (SMTC) has created this semi-annual report, utilizing guidelines provided by the New York State Department of Transportation (NYSDOT), to assist in the processing of Federal Highway Administration (FHWA) Completion Reports.

#### **UNIFIED PLANNING WORK PROGRAM (UPWP) FRAMEWORK**

The annual UPWP establishes the transportation planning activities and programs of the Metropolitan Planning Organization (MPO) to be carried out over the course of the work program year (April through March). Other than administration, the basis of the work program is focused in three broad areas:

Maintenance of a Transportation Improvement Program (TIP), which identifies projects and/or programs to receive various sources of Federal funds covering highway, transit, and intermodal facilities and programs.

Maintenance and implementation of the Long Range Transportation Plan (LRTP), which identifies priority transportation system deficiencies and feasible/appropriate methods for addressing those deficiencies in a fiscally constrained environment.

Six transportation goals were identified for the Syracuse Metropolitan Area in the SMTC's 2050 Long Range Transportation Plan, adopted in September 2015, including mobility, safety, environment, economy, land use, and facilities. Detailed objectives and action recommendations also were identified in regard to each of the goal areas.

Recognition of requirements established by the Federal Highway Administration (FHWA) regarding the national transportation planning priorities included in the Fixing America's Surface Transportation (FAST) Act, the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) and Moving Ahead for Progress in the 21st Century (MAP-21). The ten planning factor requirements of SAFETEA-LU, MAP-21 and the FAST Act are listed below:

- Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
- Increase the safety of the transportation system for motorized and non-motorized users;
- Increase the security of the transportation system for motorized and non-motorized users;
- Increase the accessibility and mobility of people and for freight;
- Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;

- Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
- Promote efficient system management and operation;
- Emphasize the preservation of the existing transportation system;
- Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
- Enhance travel and tourism.

## **SUMMARY OF MAJOR PROGRAMMED ACTIVITIES**

The 2017-2018 SMTC Unified Planning Work Program (UPWP) is based on the SMTC's 2050 Long Range Transportation Plan and was adopted by the SMTC's Policy Committee on December 15, 2016. Emphasis has been placed on developing a program that can be reasonably accomplished with available staff and consultant resources and that is in keeping with the priorities of the SMTC area. This 2017–2018 UPWP emphasizes activities that promote the implementation of the existing plan.

The Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), Moving Ahead for Progress in the 21st Century (MAP-21), Fixing America's Surface Transportation (FAST) Act, and other Federal legislation (1990 Clean Air Act Amendments and Americans with Disabilities Act of 1990) significantly impact the manner in which the cooperative, continuous, and comprehensive transportation planning process is administered. Among the opportunities are funding flexibility, intermodal planning, protection of the environment, and the maintenance and preservation of existing transportation infrastructure.

Tasks within this Work Program are organized into several major categories to facilitate review and management as follows:

### **1. Program Administration and Support**

This category includes general administration, UPWP maintenance and development, public participation, and funds to allow the Central Staff to become educated on, and comply with, Federal transportation regulations and requirements.

### **2. Short Range Transportation Planning**

This category includes projects which could be implemented in a short time frame and includes activities related to the Census data, transit and vehicle data collection, and Geographic Information Systems (GIS) activities.

### **3. Long Range Transportation Planning**

The majority of UPWP projects that fall into this category are either annual activities or projects that tend to take long to complete.

### **4. Transportation Improvement Program (TIP)**

This category includes various tasks associated with the administration and maintenance of the TIP, which identifies projects and programs to receive various sources of federal funds covering highway, transit, and intermodal facilities and programs.

### **5. Other Activities**

This category includes miscellaneous activities and special technical assistance not otherwise covered.

### **6. Budget Table**

**UNIFIED PLANNING WORK PROGRAM**

**FY 2017–2018**

**CATEGORY 1:**

**PROGRAM ADMINISTRATION and SUPPORT**

## **Public Participation – General**

Objective: To enhance the SMTC’s transportation planning process with greater opportunities for public participation, input, involvement, and exposure.

April: The SMTC databases have been updated as needed. A copy of the 2016-2017 Bridge and Pavement Condition report was sent to the Main Branch of the Onondaga County Public Library.

May: Staff has been researching concepts for a new SMTC website. Additionally, staff responded to several request for SMTC documents/publications during the month.

Staff gave a presentation to the Town of Camillus Planning Board on May 22, on the Town of Camillus – Connections to Township 5 Bicycle and Pedestrian Assessment Project.

June: A legal notice was published in The Post-Standard on June 27, relative to several TIP Amendments on the Planning and Policy Committee agendas. The SMTC hosted a statewide conference of NYS MPOs and NYSDOT. Attendees came from throughout the state and from other states as well.

July: Staff began discussions regarding updating the SMTC website.

August: Copies of reports approved by the Policy Committee are being distributed to the Main Branch of the Onondaga County Public Library. Additionally, these reports are also available on the SMTC website.

September: The Fall issue of DIRECTIONS will be distributed by early October. Preparations are underway for the November 2 SMART 1 final public meeting at SKY Armory.

October: The Fall issue of DIRECTIONS was distributed by early October. Final preparations are underway for the November 2 SMART 1 public meeting at SKY Armory.

November: Staff updated the SMTC databases based on attendance at the November 2 SMART 1 meeting.

December: Preparations are underway for the January 19 Planning Committee meeting. The SMTC databases have been updated based on the November elections.

January: Notices were sent to the Policy Committee members relative to the upcoming February 16 meeting. The January 19 Planning Committee files were published on the SMTC website. Public Comment notices for the 2018-2019 UPWP and proposed TIP Amendments were published in The Post-Standard. Deadline for comments is February 13. Notices were sent to local print media relative to the public comment period for the Connections to Township 5, Erie Boulevard East Pedestrian Study, and Carrier Park Mobility Plan studies. Deadline for comments is January 31. Work has begun on a new issue of DIRECTIONS.

February: The public notice for the February 28, Village of Fayetteville Route 5 Transportation Analysis was sent to area media. Additionally, notices were sent to local print media relative to the public comment period for the Skaneateles Multi-Use Trail. Deadline for comments is March 5. The latest issue of DIRECTIONS is being finalized.

March: The latest issue of DIRECTIONS will be distributed by the end of the month. The SMTC databases were updated based on attendance at the Fayetteville Route 5 public meeting. The recently approved studies have been added to the SMTC website.

## **Federal Transportation Legislation Examination and Evaluation**

Objective: To provide funds to allow the central staff to comply with existing and new federal legislation and to educate themselves on the changing regulations and requirements.

April: No significant activity to report.

May: The System Performance/Freight/CMAQ performance measures and Pavement and Bridge Condition performance measures became effective May 20, following a procedural delay in implementation. Additionally, on May 12, President Trump signed a bill to repeal the MPO Coordination Rule. Lastly, the Trump Administration continues discussions on the release of an infrastructure bill.

June: Per an AMPO June e-newsletter, FHWA issued a notice that \$857,000,000 of unobligated balances of Federal-aid highway funds apportioned to States would be rescinded as of June 30, 2017, as required by the recently passed omnibus appropriation bill. The rescission does not impact safety funds or the Surface Transportation Block Grant sub-allocated funding. The rescission amount for New York is approximately \$29.6M and includes nearly \$2M of metropolitan planning funds. NYSDOT Main Office is reviewing the amounts for all applicable fund sources and has indicated to the NYS MPOs that the planning fund rescission could be lower than noted.

July: No significant activity to report.

August: No significant activity to report.

September: Staff reviewed current federal transportation legislation in preparation for the November federal certification review.

October: Although not explicitly related to the task, staff utilized the past month to prepare for the upcoming November 2017 federal certification review. Reports and work efforts between 2014 and 2017 were assembled and reviewed for applicable content and discussion. Additionally, the MAP-21 and FAST Act transportation bills were reviewed as well.

November: No significant activity to report.

December: Staff met with Congressman Katko at his request to discuss potential new federal legislation related to infrastructure and transportation.

January: A group of Congressional representatives released a framework of policy solutions to improve surface transportation. Expectations are that the Trump Administration will release their infrastructure priorities at the end of January. Regarding performance based planning for the SMTC, on January 19, 2 performance target resolutions were presented to the SMTC Planning Committee (i.e., safety and transit asset management).

February: Staff participated in a few webinars relating to performance based planning. The Policy Committee approved the safety and transit asset management targets for 2018. On February 12,

President Trump released his administration’s \$1.5 trillion infrastructure proposal, of which \$200 billion would come from the federal government.

March: In early March, the USDOT released a booklet titled “The President’s Initiative for Rebuilding Infrastructure in America” that describes the transportation initiatives proposed in President Trump’s February infrastructure proposal. Several Congressional committee meetings on infrastructure occurred throughout the month.

### **UPWP Previous Year Closeouts**

Objective: To provide a task for closing out various UPWP activities from the previous program year.

April: Work progressed on finalizing any extraneous items from previous year's program.

May: Staff has completed any/all work on carryover items not explicitly listed in this year's UPWP and this item will not recur in future reports this year.

## **UPWP Maintenance and Development**

Objective: To maintain the 2017-2018 Unified Planning Work Program (UPWP) as necessary and develop a subsequent work program accordingly.

April: The new UPWP was distributed and staff began work in earnest on the program.

May: No significant items to report.

June: No significant items to report.

July: No significant items to report.

August: No significant items to report.

September: Initial planning for the 2018-2019 UPWP process has begun.

October: A UPWP call letter is issued and a pre-meeting is scheduled for November 13 for prospective projects.

November: Staff held a UPWP pre-submission meeting with prospective applicants. Applications were due November 28.

December: A draft program is being created with over a dozen newly submitted projects.

January: A draft UPWP has been created for presentation to the SMTC Planning and Policy committees.

February: The Policy Committee adopted the 2018-2019 UPWP on February 16. Copies of the document will be distributed by mid-March.

March: The 2018-2019 UPWP was distributed to all committee members. Work has begun on new project planning for the coming year – including the beginning of scopes of work.

**UNIFIED PLANNING WORK PROGRAM**

**FY 2017–2018**

**CATEGORY 2:**

**SHORT RANGE TRANSPORTATION PLANNING**

## **Census Data Compilation and/or Analysis**

Objective: To continue to utilize the U.S. Census Data accordingly. Additionally, to provide Census data, information, and analysis as input into appropriate SMTC planning studies. This effort supports Long Range Transportation Planning Activities, Travel Demand Modeling, Environmental Justice, and general transportation planning for the MPO.

April: Staff attended a webinar, “Using American Community Survey Estimates and Margins of Error (MOE),” which explained why MOEs are important in Census data analysis, as well as how to use MOEs for statistical testing.

May: Staff is looking into what responsibilities are associated with assisting with LUCA (Local Update of Census Addresses) for our MPA.

June: Staff is continuing to keep informed of the Local Update of Census Addresses (LUCA) process and will assist local agencies as necessary.

July: No significant activity to report.

August: Staff contacted the GIS department at Onondaga County and inquired about their knowledge of the Local Update of Census Addresses (LUCA) and to see if they would like to meet and discuss the process. A county official replied that they were aware of the process and will be participating. Local involvement in the Census address update ensures better accuracy of population counts in the coming 2020 decennial Census.

September: No significant activity to report.

October: No significant activity to report.

November: Staff is incorporating 2015 5-year American Community Survey (ACS) data into maps and tables for the Coordinated Plan for Rail, Truck, and Transit Planning.

December: Staff is incorporating Census data into the most recent Coordinated Plan for Rail, Truck, and Transit.

January: No significant activity to report.

February: Staff has begun compiling the latest population, household and employment data to review recent trends and compare to various projections. This information will eventually be used for updating the socioeconomic data in our Regional Travel Demand Model.

March: No significant activity to report.

## **Data Collection, Compilation, and/or Analysis**

Objective: To collect, analyze, and utilize various forms of data that assist in the everyday planning operation of the MPO.

April: Staff has been gearing up for the new count season. Staff is in the midst of looking to schedule turning movement counts for either staff and/or our consultant to complete, prior to school letting out for the summer. Approximately 30 turning movement counts are being completed.

May: Staff is undergoing a number of turning movement counts at CMP related intersections.

June: Staff is currently working to complete approximately 30 pedestrian counts requested by the Downtown Committee. Counts are being taken in the a.m. peak (7-9) and the midday peak (11-1) hours at the same locations that were counted in 2011.

July: Staff completed a turning movement count in Fayetteville to assist in one of our projects. Staff has and will be undertaking Downtown pedestrian counts at the request of the Downtown Committee. Staff has been brainstorming internally on how best to manage the large amount of data that is gathered and produced as it relates to current and future intersection analysis/counts.

August: Staff has continued to complete and process approximately 30 downtown pedestrian counts at the request of the Downtown Committee. The intersections are being counted during the a.m. (7-9) and midday (11-1) hours to be compared with data collected back in 2011.

September: Staff has been completing, processing, and analyzing approximately 30 downtown pedestrian counts requested by the Downtown Committee. Due to the large number of counts, staff has updated/cleaned-up the website by eliminating counts older than 2012. They will be available via request only going forward.

October: Staff completed the processing and analysis associated with the approximately 30 downtown pedestrian counts completed over the past few months and has provided the results to the Downtown Committee. Staff has also fulfilled a couple of traffic count related inquiries.

November: Staff has revisited and is reviewing data collected for the Congestion Management Process and has begun to prepare for the determination of the Level of Service of these intersections via the updating and/or creation of Synchro files. Staff has also fulfilled traffic count requests for information on South Avenue and Downtown.

December: Staff has revisited the CMP related intersections that were counted earlier in the year and has reviewed the data and will continue to utilize it to determine updated LOS information via Synchro modeling for future use in the CMP report. Staff has also responded to count data/demographic data inquiries from outside entities.

January: Staff is utilizing turning movement counts performed earlier in the year to update Synchro models to yield LOS information on intersections relating to the CMP. Staff is also preparing for next year's UPWP.

February: An RFP was released for a count consultant. Awaiting submittal of any proposals. Proposal submittal deadline: February 21.

March: A new count consultant, Quality Counts, LLC, was approved by the Executive Committee at their March meeting. A contract is being drafted.

## **Geographic Information Systems (GIS) – SMTC**

Objective: To manage the data and software requirements necessary for maintaining and using the SMTC's Geographic Information System (GIS) to support the MPO planning activities.

April: Staff attended the annual GIS/SIG conference in Western, NY. This conference is always a great opportunity for analyst staff to stay up to date with the latest technologies as well as learn about GIS projects that other agencies and companies are working on. Additionally, staff continues to coordinate with the appropriate agencies in regard to functional classification and NHS comments received from NYSDOT Main Office. Staff plans on resubmitting the change request package in the next few weeks.

May: The final changes have been made to the Functional Classification and National Highway System change request package. The package has been sent to the NYSDOT Main Office. Additionally, staff attended a webinar hosted by the NYS GIS Association about creating effective visual presentations.

June: Staff presented the updated Functional Classification and National Highway System proposed changes to the SMTC Planning Committee. The committee approved the proposed changes and the changes will be presented to the Policy Committee in July for approval and a resolution. The final package will be submitted to NYSDOT Main Office once approved. Additionally, several staff attended the MPO GIS working group meeting in Utica. The NYSDOT gave an overview of their latest data and GIS activities including Agile Assets and ALIS.

July: Following approval by the SMTC Policy Committee on July 26, the Functional Classification/National Highway System proposed change package was submitted to the NYSDOT Main Office and eventually submitted to FHWA for final approval. Additionally, staff has been working on updating the bike rack inventory. This data was originally collected approximately 3 years ago.

August: The NYSDOT Main office confirmed receipt of the Functional Classification and NHS change request package and will be sent to FHWA after their final review. Additionally, work continues on updating the bike rack inventory when time allows.

September: The latest InfoGroup employment data has been obtained from the NYSDOT. This data is important for several of the SMTC's projects including the update of employment data for the Regional Travel Demand Model. Additionally, staff has requested the latest Roadway Inventory System (RIS) data from NYSDOT that includes pavement ratings that are needed to complete the next Bridge and Pavement Condition Management System Report.

October: Analyst staff attended the NYS GIS Conference. Two SMTC GIS related projects (Sustainable Streets Pedestrian Demand Modeling and CNY Stormwater System Mapping) were nominated for a GIS Applications Award. The projects did not win the Distinguished Finalist Award, but both received a GIS Applications Finalist Award. Additionally, the NYSDOT provided the latest

Roadway Inventory System (RIS) geodatabase. This version of RIS is the first version to include all public roads and includes many attributes including pavement ratings, AADT, speed limits, etc.

November: Several Analyst staff presented to the Geospatial Technology class at Fowler High School for GIS Day. The presentations included information about analyzing transit data and data collected by GPS units. Analyst staff continues to support planning staff on various projects as necessary.

December: Analyst staff continues to support planning staff on finalizing maps and graphics for projects that will be wrapping up over the next few months. Staff has been coordinating with NYSDOT on the status of ESRI (ArcGIS) licensing for MPOs for the upcoming year.

January: Staff compiled and began reviewing traffic control device data provided by SOCPA, OCDOT, and NYSDOT. This information will be useful for various SMTC tasks/projects such as updating intersection types in the Regional Travel Demand Model.

February: Analyst staff assisted project managers to finalize all maps and graphics for reports and presentations for the February Policy Committee meeting.

March: Staff is currently working with project managers on developing the scope of work for new UPWP projects that will begin in April.

## **Geographic Information Systems (GIS) – Member Agency Assistance**

Objective: To manage the data and software requirements necessary for maintaining and using the SMTC's Geographic Information System (GIS) to support the regional planning needs of the MPO member agencies as they relate to the mission of the SMTC.

April: Staff continues to work closely with the CNY RPDB on the stormwater data collection and mapping project. Once interns are hired for the summer, analyst staff will assist with training them to use the GPS equipment.

May: Staff is preparing for the CNY RPDB interns that will be starting early June. The GPS hardware and software are being updated and tested. Staff will be doing a presentation and field work training with the interns.

June: Staff prepared the CNY RPDB interns for the stormwater features data collection which included a presentation of the process, an introduction to the GPS units and a quick field visit. Staff continues to work with the interns as necessary and is responsible for the data processing and quality control.

July: Staff continues to work with the CNY RPDB on the stormwater data collection project. Staff continues to process and review the data that is collected each day. The data is being reviewed for spatial accuracy and quality of data being collected. All data being collected this summer will be added to the ArcGIS Online map in the fall.

August: Staff continues to review the stormwater system data that was collected by the RPDB interns this summer. Additionally, staff fulfilled several GIS data requests in August.

September: Review of the new stormwater system data that was collected has been reviewed. Staff is now focusing on review of data that was collected in 2016, but updated in 2017. The next step is to edit the data based on the findings of the reviewed process prior to posting it to the Stormwater Features web application.

October: All Stormwater data collected by the CNYRPDB over the summer has been reviewed and is currently being edited and compiled into the master geodatabase. Staff is currently working with CNYRPDB staff on completing the flow direction digitizing work.

November: Staff worked with CNYRPDB staff to develop a methodology for updating stormwater flow direction data. The process has been documented and the files are currently being prepared for editing. This work will continue over the next few months. Additionally, several transit related maps were prepared and printed for Centro.

December: All stormwater point feature data has been processed and is ready for flow direction editing. CNYRPDB staff will be doing the majority of this work with SMTC staff assistance when necessary. Additionally, the most current Onondaga County outfall data has been obtained from SWCD and will be added to the maps.

January: Stormwater GIS data packages were created for each MS4 municipality as requested by the CNY RPDB. The packages will be delivered to NYSDEC as well as each municipality. Staff continues to assist the CNY RPDB with digitizing of flow lines as needed.

February: Onondaga County provided updated stormwater outfall location data to the CNY RPDB. Analyst staff began organizing and reviewing the data for accuracy and completeness.

March: Staff fulfilled a GIS data request for the Town of Geddes and Village of Solvay. They are currently working on a Comprehensive Plan. Additionally, staff has begun coordination with the CNY RPDB in regard to the upcoming stormwater data collection effort. This will be the third year of the stormwater data collection project.

**UNIFIED PLANNING WORK PROGRAM**

**FY 2017–2018**

**CATEGORY 3:**

**LONG RANGE TRANSPORTATION PLANNING (LRTP)**

## **Bicycle and Pedestrian Planning**

Objective: To include multimodal transportation planning in the MPO process, in order to effectively address bicycle and pedestrian transportation issues. Activities under this task will also contribute to improved air quality in the MPO area.

April: Staff attended the semi-annual in-person meeting of the NYSMPO/NYS DOT Bicycle/Pedestrian Working Group in Binghamton on April 18. The group discussed its workplan for the coming year, including potential development of a Complete Streets Implementation Guide and Training Program for Local Agencies. The Pedestrian Safety Action Plan, as well as other NYSDOT initiatives were also discussed. Staff also attended FHWA training on Incorporating On-Road Bicycle Networks into Resurfacing Projects on April 19 in Binghamton.

May: Staff continues to assist with the “Transportation Options for All Users” session of the MPO conference. The first Cycle in the City ride of 2017 was held on May 21. SMTC also participated in the Syracuse Pedal Party (held at the Inner Harbor) which include a kid’s bicycle safety corral, an afternoon guided bike ride and a slow roll challenge. In addition, staff reviewed and commented on the minutes from the April 18 NYSAMPO/NYS DOT Bicycle/Pedestrian Working Group meeting held in Binghamton.

June: Staff moderated the “Focusing on Pedestrian & Bicyclists: Oh the places we can go!” session of the MPO Conference on June 21. Attendees heard about Buffalo’s Complete Streets initiatives, The Empire State Trail, and the New York Bicycling Coalition’s Education program and campaigns. The statewide MPO/DOT Bicycle/Pedestrian Working Group will participate in a brief joint conference call on July 11 with the MPO/DOT Safety Working group to hear about the SMTC’s recent Bike Safety Public Service Announcement project. Staff continues to prepare maps for the monthly Cycle in the City rides.

July: Staff plans to participate in the Share the Road Expo being held at DestiNY on August 16. We will share the give bicycle safety PSA videos created in conjunction with AAA and the League of American Bicyclists. Staff will be on hand to answer questions and share information about some of our bicycle and pedestrian facility improvement studies. Staff is also working to finish the GIS mapping for the August, September, and October Cycle in the City rides.

August: Staff participated in the August 16, Onondaga County Traffic Safety Advisory Board Share the Road Expo held at DestiNY USA. Staff met with the Onondaga County Health Department and city school district representatives to discuss a Safe Routes to School Project that these entities are currently working on. In mid-September, staff will participate in the National Association of City Transportation Officials' (NACTO) Urban Bikeway Design Guide training, as well as the New York State Bike Summit being offered by the New York Bicycling Coalition. In late September, staff will participate in a joint Working Group meeting between the statewide MPO Bicycle/Pedestrian and Safety Working Groups.

September: staff participated in a joint Working Group meeting between the statewide MPO Bicycle/Pedestrian and Safety Working Groups.

October: Staff has been reaching out to some of the area's local bicycle and pedestrian contacts/advocates, in an effort to connect them with the New York Bicycling Coalition, a bicycle advocacy organization. Staff will participate in the next MPO/NYS DOT Bicycle and Pedestrian Working Group conference call in early December 2017.

November: The next MPO Bicycle and Pedestrian Working Group conference call will take place on December 12. The group will begin discussions on the coming year's work plan. Staff continues to meet with the Onondaga County Health Department, Syracuse school district and HealtheConnections to assist on the Onondaga County Trinity Transforming Communities Initiative: Safe Routes to School pilot project. The group is working to develop safe routes to school for students attending Dr. Weeks and Franklin Elementary schools (these schools were chosen due to the high number of walkers within each building).

December: Staff continues to assist on the Onondaga County Trinity Transforming Communities Safe Routes to School project. Staff also participated in the December 12, conference call of the statewide MPO Bicycle and Pedestrian Working Group, where the SMTC's PSA project was discussed. The hope is to implement some of the PSA campaign statewide.

January: Staff continues to work on the Trinity SRTS project with the Onondaga County Health Department and HealtheConnections. Staff will participate in the upcoming Walk-Bike New York Symposium being held in Schenectady, March 28-29, 2018.

February: Staff continues to participate in the SRTS project with the Onondaga County Health Department and HealtheConnections. Staff also continues to fill requests for the SMTC's Greater Syracuse Bike Suitability Map.

March: Staff is currently developing draft scopes of work for technical analyses for the City of Syracuse and Village of Skaneateles. The City submitted a proposal requesting the SMTC to identify opportunities to improve east-west pedestrian and bicycle access along Florence Avenue and over Onondaga Creek in the North Valley neighborhood. Staff will meet with City representatives in the coming weeks to discuss the draft scope. The Village of Skaneateles submitted a proposal for a new sidewalk safety assessment, to prioritize locations for construction of new sidewalks. Staff will meet with the appropriate representatives for this project at month's end to discuss the draft scope of work. In addition, on March 28-29, staff will attend the Walk-Bike NY Symposium in Schenectady, NY.

## **Bridge and Pavement Condition Management System (BPCMS)**

Objective: Complete an annual working document for the SMTC member agencies and staff on bridge and pavement conditions within the SMTC planning area.

April: Staff is preparing to begin pavement data collection for the 2017 rating season.

May: Staff has begun field work and is researching changes in bridge ratings for the next report. Staff anticipates meeting with NYSDOT and other interested parties to discuss how the bridge section of the report will change in light of this new rating system.

June: Staff continues pavement field work. On July 14, staff will meet with the NYSDOT to discuss changes to the bridge section of the annual report in light of changes in bridge ratings.

July: Staff continues to conduct pavement field work. Staff met with NYSDOT staff and discussed changes to bridge ratings and how this will be reflected in the report; a tentative plan was agreed upon for incorporating these changes.

August: Staff is nearly finished with pavement rating for this year and will begin the data aggregation process.

September: Staff acquired bridge data from NYSDOT Region 3 and Region 2 and is processing it. Staff has completed all pavement rating and is processing the data into GIS shapefiles. Staff is awaiting NYSDOT pavement scores from 2016 which should be available in the next Roadway Inventory System file.

October: Staff is reviewing bridge data provided by NYSDOT Region 2 and Region 3. All pavement data for the report is in-house except the 2016 New York State ratings, which should be available soon.

November: Staff is awaiting bridge data from NYSDOT for the bridge section of the report, and is updating the pavement section of the report.

December: No significant activity to report.

January: Staff continues to work on the 2017-2018 report. Bridge data is still not being provided by NYSDOT for the relevant time period.

February: Staff is writing the Pavement section for the 2017-2018 report.

March: Staff continues to write the Pavement section for the 2017-2018 report. This will be completed as a stand-alone item for the coming year.

### **I-81 NEPA Involvement Project**

Objective: To continue active participation in the NYSDOT's I-81 Viaduct Project environmental process as a participating agency.

April: No significant activity to report.

May: No significant activity to report.

June: Staff participated in a panel discussion for incoming Maxwell School graduate students, along with representatives from the NYSDOT, Moving People Transportation Coalition, and Save81.

July: No significant items to report.

August: No significant items to report.

September: No significant items to report.

October: No significant activity to report.

November: No significant activity to report.

December: No significant activity to report.

January: No significant activity to report.

February: No significant activity to report.

March: No significant activity to report.

## **I-81 Travel Demand Modeling**

Objective: To utilize the SMTC's Travel Demand Model to evaluate the existing and future traffic conditions along I-81 and surrounding local streets in the MPO area. This analysis will be performed for a variety of different potential alternatives and scenarios in the NYSDOT's NEPA process.

April: No significant activity to report.

May: No significant activity to report.

June: No significant activity to report.

July: No significant activity to report.

August: No significant activity to report.

September: No significant items to report.

October: No significant activity to report.

November: No significant activity to report.

December: No significant activity to report.

January: No significant activity to report.

February: No significant activity to report.

March: No significant activity to report.

## **MPO Area Regional Planning Initiatives**

Objective: To allow the SMTC to be actively involved in the many important regional planning initiatives that either currently exist or may begin over the program year.

April: Staff continues to participate in conference calls and meetings regarding the Empire State Trail (specifically the 14-mile Erie Canalway Trail local gap portion) with several NYSDOT staff as well as their consultant. Discussions have focused largely on Erie Boulevard East.

Work continues on the preparation for the June 19-21, NYSAMPO Conference, at the Marriott Syracuse Downtown. Registration is open to all SMTC member agencies.

May: Preparations continue for the NYSAMPO Conference, June 19 – 21, at the Marriott Syracuse Downtown. Staff attended a Working Committee meeting for the City's ReZone Syracuse project in late April, and have been reviewing and compiling comments on the proposed development standards following that meeting.

Staff continues to partake in discussions and meetings regarding the Empire State Trail, with a focus on Erie Boulevard East.

June: Final preparations were completed for the NYSAMPO Conference, held at the Marriott Syracuse Downtown, June 19-21. There were 190 attendees, including MPO staff from around the state, SMTC Member Agency staff, and consultants.

July: No significant items to report.

August: No significant items to report.

September: Staff were involved in discussions with the County and consultants regarding the potential for development on the White Pine site in Clay. We have offered to use our travel demand model to provide assistance as needed.

October: SMTC worked with elected officials relative to issues the community has with potential impact of the Teall Ave. interchange and the local post office access. A series of meetings were held on this item.

November: No Significant activity to report.

December: SMTC staff recently attended two NYSDOT meetings regarding the Empire State Trail project that will run along Erie Boulevard East and Water Street in the East and Onondaga Lake Park, Bridge Street and Gerelock Road into Camillus. Staff will continue to be kept informed of project happenings.

January: Staff attended various meetings on local planning initiatives including City of Syracuse South Ave Corridor and potential developments in the Manlius and Fayetteville area.

February: Staff prepped to present at the Onondaga County Planning Federation annual meeting/training.

March: Staff attended a meeting to review the consolidated draft of the City's new zoning code (ReZone) and will be further reviewing the document and submitting comments before the April 27 deadline.

Staff attended two NYSDOT Empire State Trail (EST) stakeholder meetings in late February for the East and West sections of the EST in Onondaga County. Staff will attend the associated public meetings in mid-March for this project.

## **Long Range Transportation Plan**

Objective: Implement the performance-based, outcome-driven transportation planning activities contained in the 2050 Long Range Transportation Plan (LRTP).

April: Staff continue to monitor federal guidance regarding performance management.

May: Staff continue to monitor federal guidance regarding performance management.

June: Staff continue to monitor federal guidance regarding performance management.

July: Staff continue to monitor federal guidance regarding performance management.

August: Staff continue to monitor federal guidance regarding performance management.

September: Staff continue to monitor federal guidance regarding performance management.

October: Staff continue to monitor federal guidance regarding performance management. Staff have also started considering a likely schedule for updating our 2050 LRTP (next update is due September 2020).

November: Staff are considering potential projects for the upcoming UPWP that would be precursors to the next LRTP update.

December: Staff are further refining ideas for upcoming UPWP projects that would provide useful information and analysis for the next LRTP update process.

January: The proposed LRTP-related tasks were presented to Planning Committee as part of the draft 2018-2019 UPWP.

February: The proposed LRTP-related tasks were presented to Policy Committee as part of the draft 2018-2019 UPWP.

March: With the new UPWP adopted, staff are now planning for work in the upcoming program year for the LRTP-related tasks.

## **Rail, Truck, and Transit Planning**

Objective: To include multimodal transportation planning in the MPO process, in order to effectively address rail, truck, and transit transportation issues for moving both people and freight, as appropriate.

April: Updates to the freight transportation profile continued. The draft final report will be available in the coming months. Staff completed an internal review of the existing “freight corridors” contained in the 2050 Long Range Transportation Plan. Several of the corridors were transmitted to NYSDOT Main Office for consideration as Critical Urban Freight Corridors (CUFCs). A CUFC designation makes freight projects on those facilities eligible for federal freight program funding. Additionally, outreach occurred to a number of transit contacts to ascertain interest in presenting at the June 2017 NYSAMPO conference.

May: Per request from NYSDOT Main Office, staff submitted a number of near-term and long-term freight projects for inclusion in the statewide freight plan that is currently under development. Additionally, work continued on various sections of the agency’s freight profile.

June: Staff facilitated the in-person NYSAMPO Transit Working Group meeting and a session on “new models of urban mobility” at the June 2017 NYSAMPO Conference. Additionally, staff presented the draft Freight Profile at the June 28 SMTC Planning Committee meeting.

July: The SMTC Policy Committee acknowledged the completion the agency’s first ever Freight Transportation Profile. The report documents a number of existing conditions, modal inventory, and commodity flow data specific to the freight economy. Staff also commenced updating the area’s Coordinated Public Transit – Human Services Transportation Plan (Coordinated Plan). The Coordinated Plan must be updated every four years and denotes projects eligible for federal Section 5310 program funds. Relative to Section 5310, a letter was sent to the SMTC’s Coordinated Plan stakeholder list informing them of the current funding solicitation announced by NYSDOT. All applications are due to NYSDOT by August 21.

August: Staff responded to a number of Section 5310 solicitation questions prior to the August 21st application deadline. Additionally, work continued on the draft 2018 Coordinated Plan.

September: Work continued on the Coordinated Plan. Additionally, a Section 5310 application review team was assembled consisting of Centro, City of Syracuse, NYSDOT, SOCPA, and SMTC staff. Reviews will be completed in the next several weeks.

October: Efforts continued on the development of the 2017/2018 Coordinated Plan, particularly the creation on an online transportation services survey. The survey will be distributed to the agency’s Coordinated Plan contact list (approximately 100 individual contacts) in early November. Staff and other member agency personnel provided assistance in the review of Section 5310 applications.

November: Section 5310 evaluations were submitted to NYSDOT Main Office as part of their 2017 Section 5310 solicitation. Additionally, the transportation services survey was “opened” for community partner participation (i.e., human service organizations, providers of public transportation). Survey responses will help inform recommendations in the Coordinated Plan currently under development.

December: Work continued on updating the area’s Coordinated Plan. The 2018/2019 Coordinated Plan will be presented at the next SMTC Planning and Policy Committees. Regarding rail/truck activities, staff responded to 2 requests for information; 1) a 2017 MPO freight program assessment for FHWA and 2) comments on a draft NYSDOT Freight Technology White Paper.

January: The draft Coordinated Plan was presented at the January 19 Planning Committee meeting. Additionally, staff participated in various webinars and the NYSAMPO Freight and Transit Working Group conference calls.

February: On February 16, the Policy Committee acknowledged as complete the 2017/2018 Coordinated Plan.

March: Staff participated in the quarterly NYSAMPO Freight Working Group conference call and attended the monthly Centro board meeting.

## **Traffic Safety**

Objective: To participate in various Traffic Safety initiatives, as appropriate.

April: The SMTC is developing bicycle safety public service announcements to conduct a five-week televised education campaign. If all goes well, the televised campaign will occur during 'Bike Month' (May 2017).

May: No significant activity to report.

June: The Safety Working Group (SWG) held an in-person meeting on June 19, at the Marriott Downtown Syracuse during the NYSAMPO Conference. Cambridge Systematics gave a presentation entitled: Institutionalizing Safety in Transportation Planning Processes: Techniques, Tactics, and Strategies. The SMTC also discussed the broadcasting of its recent Bicycle Safety PSA campaign and coordinated with Cambridge Systematics to present SMTC's collaborative PSA planning process as a case study at a national planning conference in Denver, CO.

July: The Safety Working Group (SWG) held a special joint conference call with the Bicycle and Pedestrian Working Group on July 11. The main purpose of the call was to review the five bicycle safety 'Smart Cycling' videos produced by the SMTC and to determine the level of interest in broadcasting the videos statewide. (The SMTC had a successful local televised campaign in May 2017.) The SMTC determined that there is an interest in using the videos, however, questions pertaining to the licensing of the videos by the League of American Bicyclists needs to be investigated as a next step. The SMTC is coordinating with the SWG and the League to determine what may or may not be done with the videos.

August: The SMTC participated in the Share the Road Expo on August 16, at DestiNY USA. The Expo was hosted by the Onondaga County Traffic Safety Advisory Board. The SMTC showed recordings of its five 30-second bicycle safety PSAs and distributed copies of bike maps. The SMTC also continues to coordinate with the Safety Working Group and the Bicycle Working Group to determine the feasibility of broadcasting the SMTC PSA's statewide.

September: The SMTC attended an in-person joint Safety Working Group – Bike/Ped Working Group meeting in Poughkeepsie on September 26. The SMTC gave an update about the ongoing coordination between AAA, the League of American Bicyclists, and the New York State Association of Metropolitan Planning Organizations to determine the feasibility of conducting a statewide bicycle safety education campaign modeled after the SMTC's local campaign. Discussions between the agencies are being held to build consensus, secure approvals, and determine the most cost-effective approach.

October: The SMTC continues to coordinate with AAA, the League of American Bicyclists, and the New York State Association of Metropolitan Planning Organizations (NYSAMPO) to determine the feasibility of conducting a statewide bicycle safety education campaign.

November: The SMTC presented to the National Center for Rural Road Safety on November 15, about the SMTC bicycle safety PSAs. The SMTC continues to coordinate with AAA, the League of American Bicyclists, and the New York State Association of Metropolitan Planning Organizations (NYSAMPO) (through the safety working group and the bike-ped working group) to determine the feasibility of conducting a statewide bicycle safety education campaign.

December: The SMTC is working with the New York State Association of Metropolitan Planning Organizations (NYSAMPO) Safety Working Group to help develop guidelines for PSAP project application reviews. The SMTC continues to coordinate with NYSAMPO to determine the feasibility of conducting a statewide bicycle safety education campaign.

January: In conjunction with the New York State Association of Metropolitan Planning Organizations (NYSAMPO) Safety Working Group, the SMTC drafted a proposal to the directors that an approach to edit and broadcast a bicycle safety education campaign statewide. The SMTC also helped prepare guidelines for PSAP project application reviews.

February: On behalf of the New York State Association of Metropolitan Planning Organizations (NYSAMPO) Safety Working Group (SWG), the SMTC presented a proposal during the NYSAMPO Directors meeting on February 9. The proposal seeks to acquire the editing rights, to edit, and to broadcast five bicycle safety education videos. The videos will be built upon the SMTC 'Smart Cycling' bicycle safety campaign, which was developed in partnership with the League of American Bicyclists and AAA. The directors agreed to acquire the editing rights and to edit the videos for use by all MPOs. The NYSAMPO will also partner with the Governor's Traffic Safety Committee to broadcast one video statewide – likely in May 2018 for 'Bike Month'. The MPOs throughout the state may then access the five videos for use locally. The SMTC continues to coordinate related work tasks with the SWG to prepare for the televised campaign.

March: The SMTC is coordinating bicycle safety PSA video edits with the NYSAMPO Directors, GTSC, and the League of American Bicyclists. The five PSA videos are built upon the SMTC 'Smart Cycling' bicycle safety campaign, which was developed in partnership with the League of American Bicyclists and AAA.

## **ROW Data Collection and Inventory**

Objective: To develop a detailed inventory of utility and abandoned road and railroad right-of-ways.

April: Staff continue to summarize the right-of-way findings for towns and villages within Onondaga County. This process will be ongoing for all municipalities within the Metropolitan Planning Area.

May: No significant activity to report.

June: Staff continue to summarize the right-of-way findings for towns and villages within Onondaga County. This process will be ongoing for all municipalities within the Metropolitan Planning Area until the inventory is complete.

July: Staff continue to summarize the right-of-way findings for towns and villages within Onondaga County. This process will be ongoing for all municipalities within the Metropolitan Planning Area until the inventory is complete.

August: Staff continue to summarize the right-of-way findings for towns and villages within Onondaga County. Staff conducted fieldwork to confirm right-of-ways in Camillus and Elbridge. This process is ongoing for all municipalities within the Metropolitan Planning Area until the inventory is complete.

September: Staff continue to summarize the right-of-way findings for towns and villages within Onondaga County. This process is ongoing for all municipalities within the Metropolitan Planning Area until the inventory is complete.

October: Staff continue to summarize the right-of-way findings for towns and villages within Onondaga County. This process is ongoing for all municipalities within the Metropolitan Planning Area until the inventory is complete.

November: Staff continue to summarize the right-of-way findings for towns and villages within Onondaga County. This process is ongoing for all municipalities within the Metropolitan Planning Area.

December: Staff continue to summarize the right-of-way findings for towns and villages within Onondaga County. This process is ongoing for all municipalities within the Metropolitan Planning Area.

January: Staff continue to summarize the right-of-way findings for towns and villages within Onondaga County. This process is ongoing for all municipalities within the Metropolitan Planning Area.

February: Staff continue to summarize the right-of-way findings for towns and villages within Onondaga County. This process is ongoing for all municipalities within the Metropolitan Planning Area.

March: Staff continue to summarize the right-of-way findings for towns and villages within Onondaga County. This process is ongoing for all municipalities within the Metropolitan Planning Area. To date, the SMTC has identified underutilized and abandoned right-of-ways for approximately 2/3 of the towns in the MPA.

## **Syracuse Metropolitan Area Regional Transit Study Phase 1**

Objective: To build on the Syracuse Transit Systems Analysis effort completed as part of The I-81 Challenge to refine and develop enhancements along select corridors for advancement into NEPA.

April: SMTC and consultant staff met with Centro and City of Syracuse (Division of Planning) to review draft station conceptual plans. The conceptual plans depict possible station locations and parcels for potential development sites near stations for a number of intersections. Additionally, capital, operating and maintenance costs were reviewed with Centro.

May: The consultant submitted a draft preliminary environmental assessment that was reviewed internally. The next SAC meeting will likely occur in late June, at which time a number of project related materials will reviewed/discussed.

June: On June 27, the Study Advisory Committee discussed all work efforts completed or in progress since the November 2016 public meeting (i.e., focus group meetings, capital, operating and maintenance costs, conceptual station area plans, ridership estimates, and preliminary environmental assessment). A draft report containing the above “sections” and several other project components was provided to the members for review.

July: Work continued on drafting the SMART 1 report. Additionally, discussions were held regarding the third and final public meeting anticipated to take place in October.

August: The third and final public meeting is scheduled for November 2017. Consultant and SMTC staff commenced meeting preparations. A Study Advisory Committee meeting to review the public meeting format/content is anticipated in September.

September: The evaluation criteria matrix was filled out for the various alternatives. Results are relatively close at this point and shows that the remaining alternatives are feasible. Additional work will take place to assist in identifying a Locally Preferred Alternative. SMTC and consultant staff started creating display boards for the November 2 public meeting. Other meeting preparations occurred throughout the month.

October: The month of October consisted of continued preparation work for the 3<sup>rd</sup> and final SMART 1 public meeting. A meeting presentation was created as were numerous display boards. Additionally, the consultant continued their efforts on drafting components of the SMART 1 report.

November: On November 2, the third and final public meeting for the SMART 1 project was held at the SKY Armory in Downtown Syracuse. Approximately 50 people attended the “open house” style meeting. All display boards, along with a copy of the presentation, are available for viewing on the project’s website. A meeting summary is underway. Lastly, the consultant is creating the draft final report, which will be completed in December.

December: SMTC and consultant staff continued developing the draft final report for the SMART 1 enhanced transit feasibility study. The consultant will send reports i.e., (draft and final) and all

associated study materials by the end of December. The report will be presented at the upcoming Planning and Policy Committee meetings.

January: Earlier in the month, the draft SMART 1 report was provided to the SAC members for their review/comment. The project was presented at the January 19 Planning Committee meeting.

February: On February 16, the Policy Committee acknowledged as complete the SMART 1 enhanced transit feasibility study. Additionally, on February 23, staff presented the project to the Centro Board of Members.

March: Staff presented the SMART 1 project and enhanced transit concepts at the Onondaga County Planning Federation Annual Planning Symposium. Additionally, a discussion was held with the City of Syracuse and their consultants regarding the South Avenue economic development project and the synergies with SMART 1.

## **Erie Boulevard East Pedestrian Accommodation Corridor Study**

Objective: To conduct a comprehensive study to analyze and prioritize pedestrian needs along the Erie Boulevard corridor, specifically concerned with the pedestrian crossings from Beech Street in the City of Syracuse to Routes 5 and 92 in the Town of DeWitt.

April: Staff is in the process of summarizing the comments and suggestions noted on the large maps of Erie Boulevard East that were shared at the March 8 public meeting. Staff also continues to update the draft issues chapter of the document with this information. Staff will begin to examine initial recommendation ideas in May.

May: Staff continues to update the draft issues portion of the document for this study. In addition, staff has begun to look at initial recommendation ideas for the Erie Boulevard East corridor, and will further develop these over the next two months.

June: The draft issues chapter of the document for this study is in the process of being updated. Staff has begun to examine initial recommendation ideas for the Erie Boulevard East corridor and will further develop these over the course of the summer.

July: Staff continues to work on the development of draft recommendations for the Erie Boulevard East corridor. Staff will also incorporate the initial suggestions for the Empire State Trail/Erie Canalway Trail project, to the extent possible, which are expected to be shared with the public this month. The trail is anticipated to use the median of Erie Boulevard from Beech Street in the City of Syracuse to Bridge Street in the Town of DeWitt. A road diet of Erie Boulevard East is also anticipated as part of the Empire State Trail/Erie Canalway Trail.

August: Staff has continued to work on initial recommendation ideas for the Erie Boulevard East Corridor. Staff is awaiting an announcement regarding the Empire State Trail (specifically the Erie Canalway Trail along Erie Boulevard East), which is now anticipated for September. Staff anticipates incorporating the recommended Empire State Trail/Erie Canalway Trail plans for Erie Boulevard East into the Pedestrian Accommodation Study.

September: Staff anticipates a November SAC meeting to share the initial recommendations for improving pedestrian crossings at intersections along Erie Boulevard East between Beech Street and East Genesee Street. Many of the ideas contained in the Empire State Trail/Erie Canalway Trail plans being developed across the state (including recommendations along Erie Boulevard East) will be included in the SMTC study. In late 2017/early 2018, the public will have the chance to comment on study recommendations via a public comment period.

October: Staff is currently focusing on developing pedestrian accommodation recommendations for the area between Bridge Street and East Genesee Street along Erie Boulevard East. Recommendations for the area between Bridge Street and Beech Street will be primarily based on the recommendations contained in the Empire State Trail/Erie Canalway Trail plans being developed by Alta Planning for NYSDOT. Staff has shared the draft traffic count information,

accident analyses, and demographics from this study with NYSDOT for their use in determining future PSAP locations along Erie Boulevard East.

November: Staff continues to work on development of recommendations after discussing likely future changes to Erie Boulevard East (because of the Empire State Trail) with NYSDOT. Staff plans to wrap up the draft document by year's end/early January 2018.

December: The SAC for this project will meet on January 5, to review the entire draft document for the project, focusing on the issues and recommendations portion of the document. A public review period will follow, giving the public the opportunity to comment on the draft final report. Staff plans to present the draft final report to the SMTC Planning Committee in mid-January.

January: The SAC met in early January to review the Draft Final Report (DFR) for the project, focusing discussion on the assessment/issues and recommendations chapters. The DFR was presented to the SMTC Planning Committee on January 19, where the committee recommended that the SMTC Policy Committee acknowledge completion of the project at their February 16 meeting. The document is currently on the SMTC website for a public review period that will run through January 31, 2018.

February: The public review period for this project ended January 31, 2018. Staff incorporated the comments received and presented the Draft Final Report to the SMTC Policy Committee on February 16.

March: The Draft Final Report was acknowledged as complete by the SMTC Policy Committee on February 16. The Final Document is being distributed to the SAC. The project is now complete.

## **Bicycle and Pedestrian Safety Outreach**

Objective: To develop bicycle and pedestrian educational materials for the public.

April: The SMTC received authorization from AAA and from the League of American Bicyclists to edit and develop four new Smart Cycling videos with a new narrative, voiceover, and background music. The SMTC drafted a new narrative and selected video clips to assemble into four 30-second PSAs. Spectrum Reach is preparing the final video edits and hopes to broadcast the videos on various television stations 3-5 times per day during Bike Month (i.e., May) for a total of 350 commercials. More than 200,000 local viewers are expected to see the televised campaign.

May: The finalized four Smart Cycling videos and the AAA video clip were passed along to SMTC by Spectrum earlier this month. The 30-second PSAs began airing on May 9, and will continue throughout May (which is National Bike Month).

June: The SMTC's bicycle safety campaign ran from May 9 to June 10 (primarily during 'National Bike Month') on Spectrum News, Fox, CNN, and MSNBC. Five 30-second videos were broadcast; a new one each week (several times a day) for five weeks. Approximately 350 commercials were broadcast in total. Estimated viewership was more than 201,000 household impressions with a viewership frequency of four times per household. Given the success of the PSA campaign, the SMTC is coordinating with its partners throughout the state (via the Safety Working Group and the Bicycle Working Group) to determine the level of interest in expanding the campaign statewide. The SMTC also coordinated with Cambridge Systematics to present SMTC's collaborative PSA planning process as a case study at a national planning conference in Denver, CO. Coordination with the League of American Bicyclists and AAA is ongoing about the potential opportunity to promote the campaign across New York State and possibly nationwide.

July: The Safety Working Group (SWG) held a special joint conference call with the Bicycle and Pedestrian Working Group on July 11. The main purpose of the call was to review the five bicycle safety 'Smart Cycling' videos produced by the SMTC and to determine the level of interest in broadcasting the videos statewide. (The SMTC had a successful local televised campaign in May 2017.) The SMTC determined that there is an interest in using the videos, however, questions pertaining to the licensing of the videos by the League of American Bicyclists needs to be investigated as a next step. The SMTC is coordinating with the SWG and the League to determine what may or may not be done with the videos. The SMTC also presented the final report to the Policy Committee on July 26. The final report documents the entire process used to develop and broadcast the PSAs.

August: The SMTC participated in the Share the Road Expo on August 16, at DestiNY USA. The Expo was hosted by the Onondaga County Traffic Safety Advisory Board. The SMTC showed recordings of its five 30-second bicycle safety PSAs and distributed copies of bike maps. The SMTC also continues to coordinate with the Safety Working Group and the Bicycle Working Group to determine the feasibility of broadcasting the SMTC PSA's statewide.

September: The second televised five-week bicycle safety education campaign started on September 4 and will finish on October 8. Spectrum will feature a new video each week (350 total commercials) on Fox News, MSNBC, CNN, and Spectrum News. More than 400,000 household impressions are anticipated. The five PSA videos may also be seen on the SMTC website and are being posted weekly on the SMTC Facebook page.

October: The second televised five-week bicycle safety education campaign finished on October 8. The five 30-second videos are posted on the SMTC website and were posted weekly on the SMTC Facebook page. Approximately 350 commercials were broadcast during the campaign on Fox News, MSNBC, CNN, and Spectrum News. The SMTC continues to coordinate with AAA, the League of American Bicyclists, and the New York State Association of Metropolitan Planning Organizations (NYSAMPO) to determine the feasibility of conducting a statewide bicycle safety education campaign using SMTC's PSAs.

November: The SMTC presented to the National Center for Rural Road Safety on November 15, about the SMTC bicycle safety PSAs. The SMTC is also coordinating with the Institute for Traffic Safety Management & Research to present about the SMTC bike safety PSAs at its annual Walk-Bike Symposium in 2018. The SMTC continues to coordinate with AAA, the League of American Bicyclists, and the New York State Association of Metropolitan Planning Organizations (NYSAMPO) (through the safety working group and the bike-ped working group) to determine the feasibility of conducting a statewide bicycle safety education campaign.

December: The SMTC is coordinating with the Institute for Traffic Safety Management & Research to present about the SMTC bike safety PSAs at its annual Walk-Bike Symposium on March 29, 2018, in Schenectady, NY. The final report is complete and no additional updates will be provided in 2018.

## **Work Link**

Objective: To begin a comprehensive and collective discussion with member agencies, transportation providers, businesses and non-profit organizations on the feasibility and establishment of transportation work services for low-income residents.

April: Met with unemployed, low-income job seekers at JOBSPlus! training center; asked for their input on project alternatives and had them fill out a survey on transportation obstacles to work, as well as thoughts on possible alternatives. Response was generally positive and helpful. Also met with Centro, Providence Services, and Human Services Leadership Council staff to discuss options and possibilities.

May: Staff continued to conduct research into the logistics and feasibility of possible transportation options for low-income workers. Discussed the logistics of municipally subsidized Uber rides with the City Administrator of Summit, NJ; discussed possible funding streams with Empire State Development. Staff will present project information at an upcoming REDC meeting.

June: Circulated draft report to Study Advisory Committee members and presented project to SMTC's Planning Committee. Also presented project at the Central New York Regional Economic Development Council's June meeting at the Southwest Community Center, at the NYSAMPO Conference, and to the Alliance for Communities Transforming Syracuse (ACTS) 'Moving People' group. Additionally, discussed the possibility of supplementing formal project work with an on-line survey of low-income healthcare workers in cooperation with a local labor union.

July: Developed draft survey for local health care workers, to evaluate their commuting options and interest in alternative modes of transportation. Planning on a "post mortem" meeting following Policy Committee review with key external team members to assess stakeholders' options for moving forward with study recommendations.

August: Held final meeting with Study Advisory Committee members to discuss final project outcomes and options available to member agencies. Distributed report copies to SAC members and other interested parties. The project has been accepted as complete by the SMTC's Policy Committee.

September: Project is complete. No further updates.

## **Camillus Bike/Ped Assessment**

Objective: To assess the existing transportation system, identify bicycle and pedestrian access issues, and identify possible facility installation locations along various corridors in the Town of Camillus.

April: Staff continues to work with the Town of Camillus to determine a date (likely early/mid-May) to introduce this project to the public via a Town Planning Board meeting. Staff is summarizing the initial issues discussed at the late February SAC into the draft document. Staff will begin to examine initial recommendation ideas in May.

May: The SMTC introduced the Camillus Bike/Ped Assessment to the public through a Town Planning Board meeting held on Monday, May 22, at the Town of Camillus Town Hall. Staff shared the purpose of the project, existing conditions, and the initial draft issues associated with the project. Staff will develop draft recommendations in the coming months.

June: The draft issues chapter of the Camillus Bike/Ped Assessment project is nearly complete. Initial draft recommendation ideas are beginning to be explored, and will be further developed this summer.

July: Staff continues to work on the development of draft recommendations for corridors within the Camillus Bike/Pedestrian Assessment project. Staff will be taking a close look at on-going construction along Bridge Street in Solvay (development of a shared use path from Milton Avenue to the State Fairgrounds) to see how pedestrians will be accommodated over the railroad tracks. It's anticipated that similar treatments will be needed at the Milton/Knowell and Milton/Hinsdale intersections.

August: The draft issues chapter for the Camillus Bike/Ped Assessment project is complete. Draft recommendations for the study area corridors are under development for this project. A fall SAC meeting is anticipated.

September: Staff is working on translating draft recommendation ideas into GIS mapping and in Illustrator files. A late October/early November SAC meeting is anticipated where SAC members will be able to review and discuss the entire draft document to date. A public comment period is anticipated for late 2017/early 2018, where the public will have the opportunity to comment on the draft recommendations associated with this project.

October: The draft issues chapter for this project is now complete. Staff continues to translate draft recommendations ideas into GIS and Illustrator files for the visual component of this project. The draft recommendations chapter for this project is also underway. Staff anticipates a November/December SAC meeting followed by a public comment period.

November: A Study Advisory Committee (SAC) meeting for this project has been scheduled for December 7. The SAC will review the draft existing conditions and issues chapter of the project document at the meeting. The draft recommendations maps will also be reviewed and discussed.

December: The SAC met on December 7, to review the first three draft chapters of the document (introduction, existing conditions, and issues), as well a draft recommendation map. Staff is incorporating comments received from the SAC into the draft document as well as the recommendations map, and is finishing up the text for the recommendations chapter of the document.

January: Staff incorporated SAC comments received at the December 2017 SAC meeting into the document, and forwarded a Draft Final Report (DFR) to the SAC in early January. The DFR was presented to the SMTC Planning Committee on January 19, where the committee recommended that the SMTC Policy Committee acknowledge completion of the project at their February 16 meeting. The document is currently on the SMTC website for a public review period that will run through January 31, 2018.

February: The public review period for this project ended January 31, 2018. The Draft Final Report was presented to the SMTC Policy Committee on February 16, for acknowledgement of completion.

March: The Draft Final Report was acknowledged as complete by the SMTC Policy Committee on February 16. The Final Document is being distributed to the SAC. The project is now complete.

**CCEO Inland Port Modeling and Analysis Technical Assistance**

Objective: To provide travel demand modeling assistance for proposed inland port sites in Onondaga County.

April: This item will not be reported on until the sponsor requests activity.

## **Centro Rider and Non-Rider Survey**

Objective: To conduct a survey and analysis of persons who use the Centro system and of those who do not.

April: A total of over 1,100 non-rider surveys have been returned to the SMTC. Staff are now entering the data into a database for analysis. Two interns have been hired. They will begin work in mid-May, primarily focusing on implementation of the rider survey.

May: All non-rider surveys have been entered into a database, and staff will begin reviewing the information that was gathered. Staff, including two interns, have begun to administer the on-board rider survey primarily on routes within the urban area during midday time periods. As work on the rider survey ramps up over the next month, we will expand to more routes and additional times of the day.

June: Rider survey data collection was completed in mid-June. Over 1,000 rider surveys were collected. Staff are reviewing and summarizing the data from both the rider and non-rider surveys in preparation for meeting with Centro.

July: Staff are continuing to review and summarize initial outputs from both the non-rider and rider survey results databases.

August: Staff have completed an initial report of results from the non-rider survey, and are continuing to develop outputs from the rider survey database.

September: The initial summary of results from the non-rider survey was shared with Centro. Staff are beginning to summarize the results from the rider survey.

October: Summaries of both the non-rider and the rider surveys have been completed and shared with Centro. SMTC staff will meet with Centro staff in November to discuss the results.

November: SMTC staff met with Centro leadership to review the initial results of the rider and non-rider surveys. Staff are now running some additional queries on the data to create more detailed charts and maps for the final reports.

December: Staff continue to progress additional analysis for the rider and non-rider surveys.

January: Staff are progressing additional analysis and drafting the final reports.

February: Staff continue to work on the final reports.

March: Final reports for the both the non-rider and rider survey are expected to be complete within the next month.

## **Centro Employer Survey**

Objective: To conduct a survey and analysis of various employers whose employees may or may not use the Centro system.

April: CenterState CEO agreed to include a reference/link to the employer survey in their May newsletter. Given their extensive member listing and business contacts, the hope is that additional responses will be received.

May: The employer survey was included in CenterState's May 3 electronic newsletter. Details will be included next month when the survey is closed.

June: Similar to the previous survey distribution outcome, the electronic newsletter yielded few responses. Following discussion with Centro, a draft summary report of the UPWP project process will be assembled and advanced through the SMTC committee structure in the coming months.

July: No activity to report.

August: No activity to report.

September: Staff reviewed a draft summary report and updated as appropriate.

October: No activity to report.

November: Staff completed an in-house review of the draft summary report. The report will be presented at the forthcoming Planning and Policy Committee meetings.

December: No significant activity.

January: No activity to report.

February: No activity to report.

March: No activity to report.

## **Carrier Park Mobility Plan**

Objective: To assist the Town of DeWitt in providing/identifying more bicycle and pedestrian facilities to connect destinations throughout the town with this site.

April: Revised project scope based on SAC input; conducted additional fieldwork based on changes in project study limits. Continued to collect data on facilities in this area. Invited Carrier Corporation staff to join Study Advisory Committee.

May: Preparing for second SAC meeting, to be held in June; developing a menu of possible pedestrian improvements; 'Existing Conditions' document in progress.

June: Continuing to prepare menu of possible pedestrian improvements. Second SAC meeting to be held in July.

July: Developing exhibit of 'possible improvements' in the Study Area. Second SAC meeting expected to proceed following rehabilitation of SMTC's office space.

August: Developing draft 'Existing Conditions' document for internal review and distribution to SAC.

September: SMTC staff conducted additional fieldwork, as well as preparing a preliminary assessment of roundabout feasibility and a review of accident data in the study area.

October: Draft plan for non-motorized access in the Carrier Circle area of DeWitt is in the process of being assembled. SMTC staff have been in touch with key stakeholders at Carrier Corporation and the Greater Syracuse Hospitality and Tourism Association. A Study Advisory Committee meeting is anticipated in late November / early December, with a public meeting to follow.

November: Continued to prepare draft Carrier Park Mobility Plan, with an emphasis on fitting possible improvements to existing infrastructure and anticipated study area needs. Supplemented desktop research and analysis with limited fieldwork.

December: Circulated draft Carrier Park Mobility Plan to Study Advisory Committee members and set date and time for SAC meeting.

January: A SAC meeting was held on January 8. SAC members agreed to use a two-week public comment period as a means of getting public input on the plan. Additionally, the SAC discussed the possibility of a targeted stakeholder meeting, focused on hotel/motel managers, to be held in early February. The two-week comment period commenced on January 16 and ended on January 31. The SMTC issued a press release notifying the public of the availability of the draft Carrier Park Mobility Plan on the SMTC's website. The project was also presented to the SMTC's Planning Committee.

February: SMTC staff met with a group of hotel representatives to discuss the improvements to bicycle and pedestrian mobility outlined in this plan. The hotel representatives were enthusiastic

in their support of these improvements, and discussed the possibility of further meetings with other businesses and the Town of DeWitt to pursue implementation of these ideas. The project was presented to the SMTC's Policy Committee on February 16. No further major activity is expected on this project.

March: Copies of the final report were distributed. This project is complete.

## **Central DeWitt Bike/Ped Mobility Plan**

**Objective:** To assist the Town of DeWitt in providing/identifying more bicycle and pedestrian facilities to connect destinations throughout the town.

**April:** The SMTC coordinated with member agencies to finalize recommendations for the draft report. The SMTC conducted its third SAC meeting to review the recommendations. A public meeting was held at the DeWitt town hall on April 27. The meeting took place as part of the Town's scheduled Planning Board meeting. Preparations are underway to finalize the draft recommendation chapter.

**May:** The draft recommendation chapter was distributed to the SAC for review. Following their review, a draft final report will be assembled.

**June:** The SMTC incorporated all comments into the final draft report. The SMTC presented the draft report to the Planning Committee on June 28. Preparations are underway to present the draft report to the Policy Committee in July for acknowledgement of completion.

**July:** The SMTC presented the draft report to the Policy Committee on July 26. Any substantive comments will be addressed in the final report.

**August:** The Town of DeWitt expressed interest in implementing the plan. At the request of the town, the SMTC prepared and distributed a list of suggested 'next steps' that the Town could take to begin implementing the plan.

**September:** The Policy Committee acknowledged this plan as complete on July 26. All activities have concluded and no future updates will be provided.

## **Fayetteville Route 5 Buildout Analysis Assistance**

Objective: To provide an analysis of various scenario concepts for the buildout of Route 5 within the Village of Fayetteville.

April: Staff are modeling capacity alternatives for Route 5 and Route 290 and summarizing future development information into the appropriate zone structure to be modeled.

May: Modeling work for the future base scenario has been completed. Staff are currently reviewing and summarizing the results.

June: Modeling work for the future proposed (build-out) scenario has been completed. Staff is summarizing all modeling results in the draft report, in preparation for a second SAC meeting (not yet scheduled).

July: Work is continuing on the draft report. Staff completed two intersection turning movement counts in July in order to gain a better understanding of existing traffic flow patterns in the village.

August: Staff have been examining additional model outputs for the village, as well as the recent turning movement counts, and finalizing the existing and future traffic flow sections of the draft report. We hope to have a SAC meeting in the fall.

September: The existing and future conditions analysis has been completed and will be shared with the SAC at our next meeting (date TBD).

October: The existing conditions assessment and the future traffic conditions analysis have been completed, and a draft list of issues and opportunities has been compiled. These will be shared with the SAC and discussed at an upcoming SAC meeting (date TBD).

November: A SAC meeting was held November 21. Staff shared additional draft chapters of the study report, and SAC comments are due December 1. Staff are now coordinating with NYSDOT to answer some questions that were raised at the SAC meeting, and aiming for a public meeting in late January.

December: A meeting with NYSDOT has been scheduled for January 3, to further discuss suggestions for Route 5 that were made by the SAC members. Staff are also starting work on materials for a public meeting (not yet scheduled).

January: Staff continue to coordinate with NYSDOT on some potential options for Route 5. Staff visited two possible locations for a public meeting and have started developing materials for this meeting, which will likely occur in early March.

February: A public meeting is scheduled for February 28, at 6:00 p.m., at Fayetteville Elementary School. Staff are preparing materials for the meeting.

March: About 20 people attended the public meeting on February 28. The meeting consisted of a presentation, followed by public comments at stations with corridor maps. Useful feedback was provided, and staff are now finalizing the draft report. One additional SAC meeting is anticipated (or, alternatively, the SAC may choose to review the draft final report and comment individually).

## **City and OCDOT Traffic Count Program**

Objective: To develop a fully operational traffic count database and traffic count program for the City of Syracuse (City) and Onondaga County Department of Transportation (OCDOT).

April: Staff is managing tube counts to be completed by the consultant for the City portion of the Traffic Count Program. The plan, as of this writing, is for the consultant to complete tube counts on approximately 42 City road segments by mid-May. Regarding the County part of the Traffic Count Program, staff is awaiting information from the County in-order to proceed with analysis, with the goal of counting County segments in the Fall when school is back in session.

May: Staff has been working with the consultant to complete tube counts in the City prior to summer break. Staff has been analyzing recently received information and awaiting future additional information, from the County.

June: Staff, working with our consultant, is in the middle of finalizing approximately 30 tube counts recently completed for the City. Staff is awaiting the OCDOT staff's review of the last quadrant of our suggested road segments to be counted, with the future intent of SMTC staff meeting with the OCDOT staff to jointly analyze/strategize a final plan to begin counting some of the road segments this fall.

July: Staff continues to work with our consultant and the NYSDOT's main office to coordinate processing of the first batch of tube counts recently done for the City. As for the County, staff is awaiting OCDOT's review of our analysis as it relates to the suggested future segmentation of their roads for counting purposes. Once review is complete staff intends to look holistically at their road segments to determine what counting strategy is most feasible both cost wise and logistics wise.

August: Staff has received the second draft of the first batch of counts done by our consultant for the City program. Review of those counts and processing collaboration of those counts with NYSDOT's Main office is the next step. Regarding the OCDOT's program, staff is awaiting OCDOT's staff review of their last quadrant in order to proceed with a comprehensive analysis and planned attack for counting before winter.

September: Regarding the City traffic count program, staff has been working with NYSDOT's Main Office to assist in the review of the approximately 30 tube counts completed by the consultant. Regarding the County traffic count program, staff has just received OCDOT's review/comment of staff's recommendations on how to proceed with counting their remaining section of county roads - the last of four sections. Staff will now look to do a comprehensive review of all sections, reviewed by OCDOT, and develop a strategy/plan/schedule to ideally begin counting before snow falls.

October: Staff has been working along with NYSDOT Main office to review the first batch of City tube counts completed to date. As for the County related counts, staff, after having recently received OCDOT's comments on draft road segments identified by staff, have taken those comments into consideration. After comprehensively reviewing the road segments staff has come

up with a plan of attack on how to proceed forward. The first year of counts based on staff's comprehensive funneled approach has just been sent to the consultant to be counted in the near future.

November: After providing the consultant with a list of County segments to place tube counts upon, the consultant completed those counts in the last two weeks of October and SMTC staff is currently awaiting the results. Regarding the City tube count program, staff has been working with NYSDOT Main office to review the work completed by the consultant to date.

December: Staff has been involved in coordinating review of the data collected for both programs. Both City and County counts, as previously reported, have been completed: City count segment data is in the middle of the data review process, while the County count segment data will begin review in near future.

January: Staff is reviewing and analyzing results of over 75 tube counts performed for the City and County.

February: Staff continues to work with NYSDOT main office staff, the count consultant and other SMTC staff in reviewing, processing, and/or analyzing the count data.

March: Staff continues to work with the current consultant to review completed count information. Analyzing the data and preparing for the upcoming count season is and will be underway.

## **Local Comprehensive Plan Assistance**

Objective: To provide staff assistance to municipalities completing comprehensive plan updates.

April: Staff received comments on the third Tech Memo for the Jamesville Hamlet Analysis and have been working to finalize that document. For the Route 57 analysis, future development information was entered into the travel demand model and the outputs have been analyzed to determine an appropriate growth rate for traffic volumes in the corridor. Staff are now calculating future turning movement counts, for analysis in a Synchro model.

May: The third (and final) Tech Memo for the Jamesville Hamlet Analysis has been finalized. Staff attended a May 16, meeting of the Working Committee for the hamlet master plan, convened by the CNY RPDB, to present and discuss the findings. The first tech memo for the Route 57 analysis (existing and future base traffic conditions) was completed and distributed to the working group members in mid-May, and a May 22, meeting was held to discuss the results. The next step is to look at alternatives for the Route 57 corridor.

June: The three completed Tech Memos for the Jamesville Hamlet Analysis were presented to the SMTC Planning Committee on June 28. No changes were requested, and the documents will be presented to the Policy Committee in July. Modeling work for future alternatives for the Route 57 corridor is continuing

July: The Jamesville Hamlet Analysis was presented to the Policy Committee. Analysis continues for the Route 57 corridor study.

August: Travel demand modeling work is continuing for the Route 57 corridor study. Staff have also been examining the Synchro model in preparation for future alternatives analysis.

September: Travel demand modeling of the future transportation system alternatives has been completed. Staff are currently updating the Synchro analysis to reflect the traffic volumes indicated by the travel demand modeling.

October: Work continues on the Route 57 corridor study. Future intersection volumes for two access alternatives have been developed, and staff continue to work on the Synchro models for each alternative.

November: Staff are finalizing the future Synchro models for the Route 57 corridor. Staff have also attended recent coordinated review meetings for projects in the Town of Cicero.

December: Synchro work for Route 57 has been completed, and staff are now finalizing the draft Tech Memo 2. A meeting will be scheduled with working group members shortly to review the analysis results.

January: The Route 57 analysis is complete and was presented to the Planning Committee in January. This will be presented to the Policy Committee in February.

February: The Route 57 Build-out Impact Analysis was presented to the Policy Committee in February.

March: The Route 57 Build-out Impact Analysis final tech memos are now available on the SMTC's website.

## **Skaneateles Multi Use Corridor**

Objective: To conduct a comprehensive analysis of connected trails, bike lanes and/or bike paths to create a continuous multi-use corridor from the Village of Skaneateles north to the Town of Skaneateles.

April: The SMTC is developing graphics to be used in the draft report and at public meetings. Several draft sections of the report are under development.

May: Work continues on the draft report.

June: The SMTC is drafting several chapters of the draft report. Draft meeting materials are being developed for a future public meeting. The public meeting materials review technically-feasible planning-level bicycle and pedestrian facilities. Opportunities for on-road and off-road improvements are under development for the Village and the Town to connect the existing Charlie Major Trail south to Skaneateles Lake. These concepts will be presented to the public for their feedback. The SMTC anticipates scheduling a Study Advisory Committee (SAC) meeting by late summer prior to scheduling a public meeting in the fall.

July: The SMTC continues to draft several chapters of the document and prepare draft public meeting materials. The public meeting materials review technically-feasible planning-level bicycle and pedestrian facilities. Opportunities for on-road and off-road improvements are under development for the Village and the Town to connect the existing Charlie Major Trail south through the Village.

August: The SMTC continues to prepare draft public meeting materials. The public meeting materials review technically-feasible planning-level bicycle and pedestrian facilities. Opportunities for on-road and off-road improvements are under development for the Village and the Town to connect the existing Charlie Major Trail south through the Village. The SMTC developed concept plans for the Jordan Road, Fennell Street intersection in the village.

September: The SMTC is reviewing draft SAC meeting materials and is further outlining materials and an approach for a future public meeting. Improvement concepts include technically-feasible planning-level bicycle and pedestrian facilities to generate public discussion. Opportunities for on-road and off-road improvements (from the existing Charlie Major Trail to the village border) are also being developed.

October: The SMTC finalized draft Study Advisory Committee (SAC) meeting materials and has reached out to the town to determine a date for the next meeting (likely mid-November). The SMTC will review the first three chapters of the report and the improvement concepts with the SAC. We will also discuss the type of public outreach to conduct as part of this study.

November: The SMTC held a Study Advisory Committee (SAC) meeting on November 13. The SMTC reviewed the first three chapters of the report and the intersection improvement concepts with the SAC. Options for public outreach was discussed. The SMTC is coordinating with the Town to

identify meeting space options for the public engagement. Public outreach will likely occur in mid-December or in January 2018 – subject to meeting space availability.

December: The SMTC is coordinating with the Town of Skaneateles to determine public meeting needs and options. A public meeting will likely occur in mid-to-late January.

January: The SMTC has completed a draft report. The report is under review by the Study Advisory Committee and will be released online for a two-week comment period (likely in mid-to-late February).

February: The SMTC has completed a draft report and sent a working copy to the SAC for their review and comment. Comments were incorporated into the report. An electronic copy of the draft report was released online for a public comment period, ending March 5.

March: The SMTC completed a draft report and released it online for a public comment period that ended March 5. The SMTC is addressing the public comments in the draft report and has begun to outline an informational PowerPoint presentation for future committee meetings.

## **Travel Demand Modeling**

Objective: To improve and utilize the SMTC's Travel Demand Model in support of the planning needs of the SMTC and its member agencies.

April: Staff is currently working with RSG on a plan to update the agency's Travel Demand Model to work on the newest version of TransCAD software. The agency will benefit from some of the new capabilities and improved functionality in TransCAD 7. Additionally, in early April, staff was asked to present to a SUNY Cortland GIS in Transportation class. The presentation consisted of various GIS and Travel Demand Modeling projects that the SMTC has completed over the past few years. Modeling work is also progressing for the Route 57 and Fayetteville studies. Existing conditions as well as various alternatives are being modeled and analyzed for potential impacts to the transportation system.

May: Staff attended a Streetlight Data presentation and demonstration. The company provides data and an online interface for analyzing trip origins and destinations. Additionally, staff continues to prepare for updating the Travel Demand Model road network. This work will include conflating the current model network to the NYS streets centerline file that has better spatial accuracy.

June: The model's road network is currently being conflated to a more accurate road centerline file as part of the ongoing effort to keep the model updated. Additionally, staff is currently using the model to analyze various land use and transportation alternatives for the Fayetteville Route 5 buildout analysis project.

July: The road centerline conflation task is a work in progress. Staff will continue to work on this task as time allows. Additionally, staff is currently working on a select link analysis for the Fayetteville Route 5 project and is also looking into using the NPMRDS travel time data to verify data collected by SMTC staff.

August: Staff is currently working with Onondaga County on modeling the potential impacts of a future development at the White Pines site in the Town of Clay. Once we determine the impacts of adding a significant number of employees to the site we will model various transportation alternatives. The transportation alternatives may include anything from local road improvements to a new interstate interchange. Staff will create various maps to illustrate changes in traffic volumes for each alternative.

September: Staff is working with RSG to update the Travel Demand Model to run using the most current version of TransCAD. As part of this effort, staff is taking the time to realign all road centerlines to the NYS Streets layer. The improved geography for the network will improve the accuracy of road lengths and improve the aesthetics of map outputs. Additionally, staff completed several model runs for the Route 57 Build-out analysis and created several summary tables and maps.

October: Staff completed a select link analysis using the regional model for the White Pines project and provided the results to the project consultant. The select link results are used to determine the regional distribution of trips to and from the site in the PM peak hour. Additionally, staff continues to conflate the model road network to the NYS Streets layer to improve the spatial accuracy.

November: Travel Demand Model road network conflation work is progressing and should be completed mid-December. Staff is also reviewing intersection data and TAZ boundaries and will update as necessary.

December: All road network links have been conflated to the NYS Streets centerline file. Additionally, staff has begun reviewing the TAZ boundaries and adjusting when necessary. Updated files will be sent to RSG in early January and they will begin the process of transitioning our model to the newest version of TransCAD.

January: Staff continues to work with RSG in regard to the transition of our Regional Model to the newest version of TransCAD. Additionally, staff is currently reviewing StreetLight Data as a source for AADT, origin-destination and speed/travel time data. Staff also continues to review and provide feedback on the NPMRDS tools being created by NYSDOT and AVAIL.

February: Staff began reviewing various model link attributes including Functional Classification codes and number of lanes. Additionally, the centroid connectors (representing where traffic loads onto the model street network) are being adjusted as necessary to better represent the locations of origins and destinations. Additionally, staff is working with NYSDOT on analyzing additional transportation alternatives for the Onondaga Lake Parkway Safety Study.

March: Staff continues to review and modify the road network attributes as necessary as part of the Regional Travel Demand Model update. Work continues on the modeling effort in regard to the additional transportation alternatives requested by the NYSDOT for the Onondaga Lake Parkway Safety Study. The results will be displayed on various maps.

**UNIFIED PLANNING WORK PROGRAM**

**FY 2017–2018**

**CATEGORY 4:**

**TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

## **TIP Development and Maintenance**

Objective: Maintain and update the Transportation Improvement Program (TIP). Activities for this project will also ensure that the TIP is in compliance with all federal and state requirements.

April: Various adjustments were made to the TIP as applicable throughout the month. On April 19, Governor Cuomo announced the TAP & CMAQ awards. Four projects in the SMTC area, totaling nearly \$3.9M were selected: 1) HELP Truck service (NYSDOT), 2) construct a Complete Streets corridor (Village of North Syracuse), 3) replace and extend sidewalks (Village of Fayetteville), and 4) construct new ADA compliant sidewalks (Village of Baldwinsville). These projects will be added to the SMTC TIP at the next SMTC Planning and Policy Committee meetings. In addition, the enhanced TIP database is nearing completion and will be available in May for final review and distribution. A Capital Projects Committee meeting is scheduled for May 4th to review FFY 16/17 project schedules and potential funding needs.

May: On May 4, the CPC met to discuss FFY 16/17 obligation percentages and schedules. Staff would like to hold another meeting in several weeks to review progress.

June: Several draft amendments were prepared for the summer 2017 SMTC Planning & Policy Committee meeting. Staff received requests from several NYS MPOs for a copy of the recently completed TIP database.

July: On July 20, the CPC met to continue discussion on FFY 16/17 obligations. As of July, nearly 84% of all federal funds have been obligated. Staff sent the enhanced TIP database to several MPOs that expressed interest in receiving a copy for their review and possible use in the future.

August: Various adjustments were made to the TIP following the August Executive Committee meeting. Additionally, several draft amendments were prepared for a September Executive Committee meeting. Staff attended an abbreviated and informative “Financing Federal-Aid Highways” training in Syracuse on August 17. On August 22, the CPC held their final FFY 16/17 meeting. This month’s meeting focused on FFY 17/18 fiscal constraint and project deliverability.

September: The Executive Committee approved several amendments that impact the next Federal Fiscal Year (i.e., 2017/2018). Staff created, and posted to the TIP website, amendment and administrative modification reports. Additionally, financial summary tables were updated.

October: Staff created the Federal Fiscal Year 2016/2017 “Annual Obligations List” and posted to the website. Several other TIP items were also posted such as “amendments” and “administrative modification” reports and a listing of “major projects.” The latter being a federal requirement. A draft amendment for several Centro project adjustments was developed.

November: Amendments and administrative modifications as necessary took place throughout the month.

December: Two administrative modifications occurred throughout the month. Draft resolutions were prepared for the next Planning and Policy Committee meetings. Additionally, staff provided the SMTC's FFY 2017 Annual Obligations List to FHWA.

January: Various amendments were discussed with the Planning Committee at their January 19 meeting.

February: Several amendments occurred throughout the month following committee approvals (2 Executive Committee, 3 Policy Committee). On February 28, a Capital Projects Committee meeting will be held to review FFY 2017/2018 project schedules.

March: Following discussion at the February 28 Capital Projects Committee meeting, an amendment was created for the City of Syracuse that increased funding to their University Hill Bike Network project. Additionally, staff prepared an amendment for the April Executive Committee meeting that impacts several NYSDOT sponsored projects.

**UNIFIED PLANNING WORK PROGRAM**

**FY 2017–2018**

**CATEGORY 5:**

**OTHER ACTIVITIES**

## **Miscellaneous Activities & Special Technical Assistance**

Objective: This task covers miscellaneous projects that are assigned from time to time, both short-term and infrequent long-term projects that do not warrant individual UPWP projects. Additionally, this task provides for special technical assistance to member agencies, local governments, and other agencies and/or organizations, as appropriate.

April: No significant activity to report.

May: No significant activity to report.

June: The SMTC hosted a statewide conference of NYS MPOs and NYSDOT. Attendees came from throughout the state and from other states as well.

July: No significant items to report.

August: No significant items to report.

September: SMTC provided support to F.O.C.U.S. and Citizens Academy for its September 2017 program.

October: No significant activity to report.

November: No Significant activity to report.

December: Staff assisted member agencies with a variety of minor requests relating to transportation planning and economic development.

January: No significant activity to report.

February: No significant activity to report.

March: No significant activity to report.

Syracuse Metropolitan Transportation Council  
2017-18 UPWP Summary and Expenditure Report

Activity Line Item Code	Task/Project Description	UPWP page number	Continuous/Ongoing Activity	Discrete Project?	Is the project a discrete planning study?	Project complete?	UPWP year project/study originated	FHWA Programmed	FHWA Expended	FHWA Balance	FTA Programmed	FTA Expended	FTA Balance
		(#)	(Y/N)	(Y/N)	(Y/N)	(Y/N)	(Year)						
<b>44.21.00</b>	<b>Program Support and Administration</b>												
	General Administration	18	Y	N	N	N	N/A	208,000	219,305.67	-11,306	52,000	43,966	8,034
	Public Participation & Website Update	19	Y	N	N	N	N/A	44,000	19,304.75	24,695	11,000	3,870	7,130
	Federal Transportation Legislation Examination and Evaluation	20	Y	N	N	N	N/A	8,000	11,510.62	-3,511	2,000	2,308	-308
	UPWP Previous Year Closeout	21	Y	N	N	N	N/A	8,000	4,041.46	3,959	2,000	810	1,190
	UPWP Maintenance and Development	22	Y	N	N	N	N/A	8,000	14,853.26	-6,853	2,000	2,978	-978
	<b>Program Support and Administration Total</b>							<b>276,000</b>	<b>269,016</b>	<b>6,984</b>	<b>69,000</b>	<b>53,932</b>	<b>15,068</b>
<b>44.23.02</b>	<b>Long-Range Transportation Planning (LRTP) - Project Level</b>												
	Bicycle & Pedestrian Planning	29	Y	N	N	N	N/A	24,000	21,896.36	2,104	6,000	4,389.79	1,610
	Bridge & Pavement Condition Management System (BPCMS)	30	Y	N	N	N	N/A	20,000	11,500.38	8,500	0	2,305.60	-2,306
	I-81 NEPA Involvement	31	Y	N	N	N	14-15	13,650	4,491.27	9,159	1,350	900.41	450
	I-81 Travel Demand Modeling Project	32	Y	N	N	N	07-08	9,000	562.39	8,438	1,000	112.75	887
	MPO Area Regional Planning Initiatives	33	Y	N	N	N	N/A	28,500	32,550.44	-4,050	1,500	6,525.72	-5,026
	Long Range Transportation Plan	34	Y	N	N	N	N/A	45,000	8,216.29	36,784	0	1,647.20	-1,647
	Rail, Truck and Transit Planning	35	Y	N	N	N	N/A	45,000	42,993.14	2,007	0	8,619.27	-8,619
	Traffic Safety	36	Y	N	N	N	N/A	8,900	7,698.24	1,202	1,100	1,543.34	-443
	Travel Demand Modeling	37	Y	N	N	N	N/A	50,000	65,641.46	-15,641	0	13,159.81	-13,160
	Row Data Collection and Inventory	38	N	Y	N	N	16-17	10,000	16,095.25	-6,095	0	3,226.78	-3,227
	Syracuse Metropolitan Area Regional Transit Study Ph. 1 (inc FTA carryover)	39	N	Y	N	Y	15-16	84,500	111,016.85	-26,517	45,500	22,256.68	23,243
	Erie Blvd. East Pedestrian Accommodation Corridor Study	40	N	Y	N	Y	14-15	30,000	16,052.13	13,948	0	3,218.13	-3,218
	Bicycle & Pedestrian Safety Outreach	41	N	Y	N	Y	15-16	12,000	18,042.85	-6,043	3,000	3,617.23	-617
	Work Link	42	N	Y	N	Y	16-17	24,000	16,534.34	7,466	6,000	3,314.81	2,685
	Camillus Bike/Ped Assessment	43	N	Y	N	Y	16-17	24,000	18,088.20	5,912	6,000	3,626.33	2,374
	CCEO Inland Port Modeling & Analysis Technical Assistance	44	N	Y	N	Y	16-17	4,000	355.22	3,645	1,000	71.22	929
	Centro Rider/Non Rider Survey	45	N	Y	N	N	16-17	28,000	48,614.60	-20,615	7,000	9,746.27	-2,746
	Centro Employer Survey	46	N	Y	N	N	16-17	8,000	3,323.27	4,677	2,000	666.25	1,334
	Carrier Park Mobility Plan	47	N	Y	N	Y	16-17	28,000	33,558.62	-5,559	7,000	6,727.84	272
	Central Dewitt Bike/Ped Mobility Plan	48	N	Y	N	Y	16-17	24,000	12,617.41	11,383	6,000	2,529.54	3,470
	Fayetteville Route 5 Build Out Analysis Assistance	49	N	Y	N	N	16-17	28,000	36,600.63	-8,601	7,000	7,337.70	-338
	City & OCDOT Traffic Count Program Recurring	50	Y	N	N	N	16-17	32,000	36,385.51	-4,386	8,000	7,294.57	705
	Local Comprehensive Plan Assistance	51	Y	N	N	N	16-17	45,000	25,204.46	19,796	5,000	5,053.00	-53
	Skaneateles Multi-Use Corridor	52	N	Y	N	N	16-17	16,000	35,881.91	-19,882	4,000	7,193.61	-3,194
	<b>LRTP-Project Level Total</b>							<b>641,550</b>	<b>623,921</b>	<b>17,629</b>	<b>118,450</b>	<b>125,084</b>	<b>-6,634</b>
<b>44.24.00</b>	<b>Short Range Transportation Planning (SRTP)</b>												
	Census Data Compilation and/or Analysis	24	Y	N	N	N	N/A	3,982	3,730.28	252	1,018	747.85	270
	Data Collection, Compilation and/or Analysis	25	Y	N	N	N	N/A	26,400	51,280.49	-24,880	6,600	10,280.72	-3,681
	Geographic Information Systems - SMTC	26	Y	N	N	N	N/A	40,000	34,767.25	5,233	10,000	6,970.15	3,030
	Geographic Information Systems - Member Agency Assistance	27	Y	N	N	N	N/A	24,000	11,815.68	12,184	6,000	2,368.81	3,631
	<b>SRTP Total</b>							<b>94,382</b>	<b>101,594</b>	<b>-7,212</b>	<b>23,618</b>	<b>20,368</b>	<b>3,250</b>
<b>44.25.00</b>	<b>Transportation Improvement Program (TIP)</b>												
	TIP Development & Maintenance	54	Y	N	N	N	N/A	45,565	29,438.04	16,127	5,063	5,901.74	-839
	<b>TIP Total</b>							<b>45,565</b>	<b>29,438</b>	<b>16,127</b>	<b>5,063</b>	<b>5,902</b>	<b>-839</b>
<b>44.27.00</b>	<b>Other Activities</b>												
	Miscellaneous Activities & Special Technical Assistance	56	Y	N	N	N	N/A	42,877	35,312.79	7,564	4,778	7,079.71	-2,302
	<b>Other Activities Total</b>							<b>42,877</b>	<b>35,313</b>	<b>7,564</b>	<b>4,778</b>	<b>7,080</b>	<b>-2,302</b>
	<b>UPWP TOTAL</b>							<b>1,100,374</b>	<b>1,059,282</b>	<b>41,092</b>	<b>220,909</b>	<b>212,365</b>	<b>8,544</b>

\*SMTC expenditures during SFY17-18 include \$15,855 in FTA MPP grant carryover funds.

NY-80-0027 balance = **\*24,399**