



Syracuse Metropolitan Transportation Council

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PLANNING COMMITTEE MEETING

November 27, 2018

10:00 a.m.

*Syracuse Metropolitan Transportation Council
Lower Level Conference Room
Syracuse*

Mary Robison, Chairperson, Presiding

AGENDA

1. **Additions and Changes to the Agenda**
2. **Approval of Minutes**
 - May 24, 2018
3. **Communications and Reports**
 - A. 2018-2019 UPWP Status Report
 - B. Update on I-81 Opportunities from the NYSDOT
4. **Old Business**

None
5. **New Business**
 - A. 2019-2020 Unified Planning Work Program
 - B. LRTP Financial Plan
 - C. LRTP System Performance Report
 - D. Additional Performance Measures and Targets
 - E. Updated TIP Narrative
 - F. TIP Amendments
 - G. Village of Skaneateles Sidewalk Assessment – Draft Memorandum
 - H. Florence Avenue Bicycle/Pedestrian Access Study – Draft Memorandum
 - I. Church Street Municipal Lot Assessment – Draft Memorandum
 - J. Underutilized and Abandoned Right-of-Way Inventory – Draft Final Report
 - K. Environmental Justice – Draft Final Report
 - L. City of Syracuse Snow Clearing Assistance
- 6.. **Public Comment**
7. **Adjourn**

The Metropolitan Planning Organization

Office of the Mayor • Syracuse Common Council • Syracuse Planning Commission • CenterState Corporation for Economic Opportunity • New York State Department of Transportation • New York State Department of Environmental Conservation • New York State Department of Economic Development • New York State Thruway Authority • Office of the County Executive • Onondaga County Legislature • Onondaga County Planning Board • Central New York Regional Transportation Authority • Central New York Regional Planning and Development Board • Federal Transit Administration • Federal Highway Administration

SYRACUSE METROPOLITAN TRANSPORTATION COUNCIL

MINUTES of the NOVEMBER 27, 2018 PLANNING COMMITTEE MEETING

Voting Members

Mary Robison, Chair
David Bottar
Megan Costa
Casey Jordan
Owen Kerney
Dan Kolinski
Rick Lee
Chris Rauber
John Reichert
Ben Sio
Stephanie Webb

Organization

City of Syracuse
CNY Regional Planning & Development Board
Syracuse-Onondaga County Planning Agency
Onondaga County Legislature
City of Syracuse - Planning
Empire State Development
CNY Regional Transportation Authority
Onondaga County Department of Transportation
NYS Department of Transportation
CenterState CEO
NYS Department of Environmental Conservation

Also Attending

Katrina Bergan	NYSDOT
Marcus D'Agostino	Public
James Devlin	Public
Dan Kwasnowski	SOCPA

SMTC Staff

James D'Agostino, Mike Alexander, Kevan Busa, Mario Colone, Jason Deshaies, Andrew Frasier, Kevin Kosakowski, Danielle Krol, Aaron McKeon, Meghan Vitale, and Patricia Wortley

BUSINESS MEETING

1. CALL TO ORDER

Chairperson Robison called the meeting to order at 10:04 a.m., in the Lower Level Conference Room of the Syracuse Metropolitan Transportation Council, Syracuse, NY. Mr. D'Agostino stated that items 5 B, C, and D would be handled together.

2. APPROVAL OF MINUTES

The Chairperson inquired if there were any changes to the May 24, 2018 minutes. Mr. Kolinski stated he attended the May meeting. The correction will be made. The Chairperson called for a motion.

Mr. Jordan moved and Mr. Lee seconded approval of the minutes as amended. Motion carried.

3. COMMUNICATIONS AND REPORTS

A. UPWP STATUS REPORT

Mr. D'Agostino stated the update will be given under item 5A.

B. UPDATE ON I-81 OPPORTUNITIES FROM THE NYSDOT

Mr. D'Agostino stated that Mr. Frechette requested to have this item tabled today since he was

unable to attend the meeting.

4. OLD BUSINESS

None.

5. NEW BUSINESS

A. 2019-2020 UNIFIED PLANNING WORK PROGRAM

Mr. D'Agostino reviewed the current work program and gave an overview of the proposed 2019-2020 UPWP that includes mandated work items, carryover projects, and three new projects. He stated that our budget is \$1.248 million for the new program. The new projects include: on-call assistance to the City of Syracuse, including assistance on ReZone, CNY Regional Heritage Trail Bike Corridor, and 2019 NYSAMPO Conference Hosting. The budget no longer includes SPR funding for I-81 modeling.

Mr. Lee inquired if the SMTC gave NYSDOT the SMTC model for their I-81 work. Mr. D'Agostino stated that our current model has significantly changed since we gave our model to the NYSDOT. Mr. Jordan stated he believes that this is an important funding need. Mr. Reichert stated the SPR funding can be applied for again, but he does not know the turnaround time.

Mr. Kerney moved and Mr. Bottar seconded a motion that the Policy Committee adopt the 2019-2020 UPWP at their December meeting. Motion carried unanimously.

B, C, D. LRTP FINANCIAL PLAN, LRTP SYSTEM PERFORMANCE MEASURES AND PERFORMANCE MEASURE TARGETS

Mr. D'Agostino stated that this resulted from a corrective action from our Federal Certification Review last year. Ms. Vitale gave an overview as to the amended LRTP. Chapter 6 has been amended and replaces the chapter in the original 2050 Plan. We also need to adopt Safety and Transit Asset Performance Measures today.

Mr. Bottar stated that the report clearly addresses I-81 and inquired if it will have to be amended due to the I-81 project. Ms. Vitale stated that once I-81 is on the Capital Program then we would have to amend the Long Range Plan. Mr. Jordan stated he does not understand how we can project funding out to 2050 if we do not know the projects. Discussion followed. Ms. Vitale stated that we used a straight line projection out to 2050.

Mr. Bottar moved and Ms. Costa seconded a motion that the Policy Committee approve the Resolutions for the above. Motion carried.

E. UPDATED TIP NARRATIVE

Mr. D'Agostino stated that the narrative indicates that our Capital Projects are getting us to our goals. This allows us to have TIP funding in our area.

Mr. Kerney moved and Mr. Rauber seconded a motion that the Policy Committee approve the Resolution. Motion carried.

F. TIP AMENDMENT

Mr. D'Agostino stated that the City of Syracuse is in need of an Amendment to add a project to the 2017-2021 TIP.

PIN 375649 (City of Syracuse Intersection Pedestrian Improvements). Total cost \$1,630,000. Sponsor City of Syracuse. Project sponsor requests addition of project to program to address pedestrian safety concerns at numerous uncontrolled crosswalks and signalized intersections around the City. Project awarded funding via statewide Pedestrian Safety Action Plan solicitation.

The Chairperson stated that they were identified as one of the areas in need. Mr. Reichert stated it was a primary focus area.

Mr. Bottar moved and Mr. Kerney seconded a motion that the Policy Committee approve the addition to the TIP at their December meeting. Motion carried.

G. VILLAGE OF SKANEATELES SIDEWALK ASSESSMENT – DRAFT MEMORANDUM

Mr. D’Agostino stated that this technical analysis was completed at the request of the Village of Skaneateles. Mr. Busa gave an overview of the project.

Mr. Bottar inquired what the Village will do with this information. Mr. Busa stated that they wanted children to be able to walk safely to school. They also wanted to get from the outer areas into the village without cars. Mr. D’Agostino inquired if the village was going to use their own resources. Mr. Busa stated, yes, as most streets are village-owned. Their hope is to have sidewalks on at least one side of the streets. Mr. Bottar stated this is a very useful study and inquired if it could be shared with other municipalities. Ms. Costa stated the same.

No action is required of this Committee.

H. FLORENCE AVENUE BICYCLE/PEDESTRIAN ACCESS STUDY – DRAFT MEMORANDUM

Mr. D’Agostino stated that this study was completed at the request of the City of Syracuse. Ms. Krol gave an overview of the project.

No action is required of this Committee.

I. CHURCH STREET MUNICIPAL LOT ASSESSMENT – DRAFT MEMORANDUM

Mr. D’Agostino stated that this study was completed under the SOCPA Comprehensive Plan Assistance line item for the Village of North Syracuse. Mr. Alexander gave an overview of the project.

Discussion occurred regarding the Main Street School.

No action is required of the committee.

J. UNDERUTILIZED AND ABANDONED RIGHT-OF-WAY INVENTORY – DRAFT FINAL REPORT

Mr. D’Agostino stated that this project was initiated by staff to develop a desktop reference GIS database. This is a resource item as some of the information was obtained from private property. Mr. Alexander gave an overview of the inventory.

Mr. Jordan inquired what the end game was for doing this. Mr. Alexander stated it was more or less to identify unknown or underutilized lands. Mr. Bottar inquired if we would take the next step and add to the trail system. Mr. D’Agostino stated that the trail system in the area has grown a lot over the years. We have no plans at this time to do that at this time, but if our

member agencies have needs we could expand this effort. Ms. Webb inquired about sharing it with municipalities. Mr. D'Agostino stated that our concern in sharing the research has to do with some of the ROWs are on non-publically owned areas. Ms. Costa inquired if there was analysis as to which are private-owned properties. Mr. Alexander stated that information could be found in the database.

No action is required of this Committee.

K. ENVIRONMENTAL JUSTICE – DRAFT FINAL REPORT

Mr. D'Agostino stated that this is a recurring work item that is updated as needed. Mr. Kosakowski highlighted the process undertaken by staff.

Mr. Lee inquired if the report is formally submitted to the federal government. Mr. D'Agostino stated that it is not formally submitted, but it is reviewed as part of our federal certification.

Mr. Reichert moved and Mr. Kerney seconded a motion that the Policy Committee acknowledge the completion of the report at their December meeting. Motion carried.

I. CITY OF SYRACUSE SNOW CLEARING ASSISTANCE – DRAFT MEMORANDUM

Mr. D'Agostino stated that staff provided assistance to the City of Syracuse relative to sidewalk snow removal. Mr. McKeon gave an overview of the project.

The Chairperson thanked the SMTC for their efforts.

No action is required of this Committee.

6. PUBLIC COMMENT

None.

7. ADJOURNMENT

With no further business to come before the Committee, the meeting was adjourned at 11:21 a.m. with a motion from Mr. Kerney, seconded by Mr. Bottar.